

1) Please go to our website www.asencio.com.sg/

- For first time user: Click on Login/Register for a one-time registration.*
- For repeat users: Please login with your ID and password.

* You **MUST** provide your child's details in your account in order to view and purchase the required items.

2) Click on the magnifying glass (search button) and enter your child's school name (e.g. Xingnan) to view the products related to your child's school.

3) Please select the item of your choice.

- For each item, there will be a size chart displayed at the bottom of their page. You may use it as a guide to determine what size to purchase for your child.

4) Select the size(s) that you'd like to purchase. Press the plus(+) or minus(-) button to increase or decrease the quantity to purchase. Then click "Add to cart".

5) When you are done, you can click on the shopping cart icon

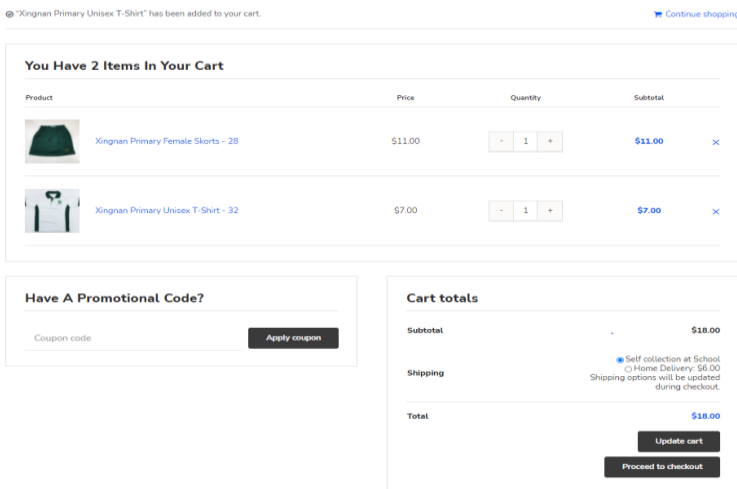


to view your cart or to check out directly.

6) Please check that you have provided the full and correct shipping information (especially contact number and shipping address) to ensure that your order can reach you safely and on time.

7) After keying in your shipping information, please review your order before making payment. Once you are ready, you would need to key in your credit card details, then click "Place order" to proceed for payment.

8) Once your payment is successful, you will receive an automated email from our system with your order details. Do check your inbox, junk mail and spam folder for the email.



Showroom address for walk-in purchase:

120 Hillview Avenue #05-02 Kewalram Hillview
 Singapore 669594
 Operating hours: 9am – 5pm (Mon-Fri) | 9am – 1pm (Sat)
 MRT: Hillview MRT station (Bus 176, 963, 970)/
 Bukit Batok Station (Bus 173)

For enquiries:

Phone: 67643102
 Email: uniforms@asencio.com.sg

HOW TO SELECT YOUR SIZE (For Primary & Secondary School Uniforms only)

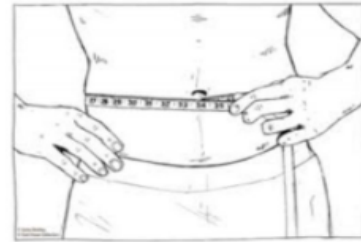
Unisex shirt / Male Shirt / Blouse

1. Measure the shoulder-length by placing the measuring tape at the tip of your child's left shoulder to his/her right shoulder with their back facing you.
2. Take note of the length measured. E.g. if the shoulder length is 17 inches, you may purchase either size 17 or size 18. It is recommended to purchase one size bigger.



Skirt / Skorts / Culottes / Shorts / Bermudas / Long Pants / PE Shorts ^

1. Measure the waist circumference by placing the measuring tape around your child's navel area.
2. Take note of the measurement taken. If your child's waist is 25.5 inches and the sizes are in even numbers i.e. size 24 & 26, please purchase size 26. It is recommended to purchase the next nearest size/one size up.



^ Due to the elasticity of the elastic band on the PE shorts, please plus 8 to your uniform shorts/long pants/skirt size. For example, if you are wearing size 26 for your uniform shorts, it is recommended that you get size 34 for your PE shorts. Similarly, if you are wearing size 34 for your uniform skirt, the recommended size for your PE shorts would be size 42.

T-Shirt / Female Pinafore

1. Measure the chest circumference by placing the measuring tape around your child's upper chest area.
2. Take note of the measurement. E.g. if the chest circumference is 36 inches, you may purchase either size 36 or size 38. It is recommended to purchase one size bigger.



Shoes

1. Place your foot on a piece of paper and mark the two furthest points from your heel to your longest toe, then take the measurement from point to point.
2. Take note of the measurement taken. E.g. If your child's foot length is 20cm, please purchase either size 30 or 31 with reference to our size guide. It is recommended to purchase one size bigger.

